

PBHMD REGULAR MEETING MINUTES

DATE: May 18, 2023

TIME: 3:00 p.m.

PLACE:

Paint Brush Hills Metropolitan District
Administration & Maintenance Building
9985 Towner Avenue
Falcon, Colorado 80831

ATTENDANCE:

- X Rebecca Bonilla - President
- X Melissa Raetz - Vice President
- X Russell Lawrence - Treasurer
- X David Lisle – Assistant Secretary
- X Frank Coleman-New Director
- X Robert Guevara – District Manager
- X John Chmil – Legal Counsel

1. ADMINISTRATIVE MATTERS

1.1. Pledge of Allegiance

Director Bonilla led the Pledge of Allegiance at 3:01pm

1.2. Oath of Office for Directors elected at the May 2, 2023 Regular Election

1.2.1 Election of Board Officers

1.2.1.1 President-Rebecca Bonilla

1.2.1.2 Vice President-Melissa Raetz

1.2.1.3 Secretary-David Lisle

1.2.1.4 Treasurer-Russell Lawrence

1.2.1.5 Assistant Secretary/Treasurer -Frank Coleman

1.3. Present Disclosures of Potential Conflicts of Interest.

No conflicts were noted

1.4. Approve Agenda.

Motion to Approve by Director Bonilla, Seconded by Director Lisle, unanimously carried

1.5. Public Comments.

None

2. ENGINEERING MATTERS

2.1. Review Engineering Projects

3. FINANCIAL MATTERS

3.1. Discuss and Review Monthly Financials

4. STAFF REPORTS

4.1. Review Manager's and Operational Reports

- 4.1.1. 2023 Budget Priorities
- 4.1.2. Aged Receivables – Condensed
- 4.1.3. Past Due Accounts
- 4.1.4. Leaks from Prior Month
- 4.1.5. Monthly Locate Report
- 4.1.6. Monthly Maintenance Report
- 4.1.7. Monthly Loan Balance Sheet Report
- 4.1.8. Wells Status Report.
- 4.1.9. Multi-Year Pumping History Report
- 4.1.10. Well Distribution Report
- 4.1.11. Sewage Flow Data Report
- 4.1.12. Well Rehabilitation & Replacement Schedule

5. CONSENT AGENDA & ACTION ITEMS

5.1. CONSENT AGENDA – Routine items to be approved and/or ratified by one motion. If separate discussion is requested; the item will be moved to the regular Action Items.

5.1.1. Approve Minutes from previous Regular Board Meeting on April 20, 2023.

5.1.2. Approve/ratify the payment of claims for the period between April 20, 2023, ending May 18, 2023.

Motion to Approve Consent Agenda made by Director Bonilla, Seconded by Director Raetz, unanimously carried

5.2. ACTION ITEMS

5.2.1. Discuss and Approve 2022 Budget Amendment- General Fund

Open meeting to the public at 4:21 pm

Closed meeting to the public at 4:22 pm

Motion to approve 2022 budget amendment by Director Bonilla, seconded by Director Lisle, motion unanimously carried

5.2.2. Discuss and Approve 2023 Budget Amendment-Enterprise Fund

Open meeting to the public at 4:23 pm

Closed meeting to the public at 4:24 pm

Motion to approve 2023 budget amendment by Director Bonilla, seconded by Director Lisle, motion unanimously carried

5.2.3. Discuss and decide on future Meeting Times

It was voted and approved to change meeting time starting next meeting June 15, 2023 to 5:00pm. 4 yes, 1 no. Motion carried.

6. LEGAL MATTERS

None

7. SUBDISTRICT A MATTERS

None

8. EXECUTIVE SESSION (§§24-6-402(4)(b), (e), and/or (f), C.R.S.)

None


8. ADJOURNMENT

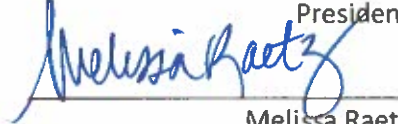
4:32pm- Motion to Close Regular Meeting by Director Bonilla, Seconded by Director Raetz, unanimously carried


THE NEXT REGULAR DISTRICT MEETING IS SCHEDULED FOR June 15, 2023, at 5:00pm


Respectfully submitted,

By 
David Lisle
Secretary


Rebecca Bonilla
President


Melissa Raetz
Vice President


Russell Lawrence
Treasurer


Frank Coleman
Assistant Secretary/
Treasurer