

# PBHMD REGULAR MEETING MINUTES

**DATE:** November 21<sup>st</sup>, 2024

**TIME:** 5:00 p.m.

**PLACE:**

Paint Brush Hills Metropolitan District  
Administration & Maintenance Building  
9985 Towner Avenue  
Falcon, Colorado 80831

**ATTENDANCE:**

- X Rebecca Bonilla - President
- X Melissa Raetz - Vice President
- X David Lisle - Secretary
- X Russell Lawrence - Treasurer
- X Franklin Coleman – Assistant Secretary
- X Robert Guevara – District Manager
- X Dillon Sena – Legal Counsel

## 1. ADMINISTRATIVE MATTERS

### 1.1. Pledge of Allegiance

*Director Raetz led the Pledge of Allegiance at 5:00 pm*

### 1.2. Present Disclosures of Potential Conflicts of Interest.

*No Conflicts*

### 1.3. Approve Agenda.

*Motion to approve agenda made by Director Raetz, seconded by Director Coleman, unanimously carried*

### 1.4. Public Comments.

*No public comments*

## 2. ENGINEERING MATTERS

### 2.1. Pump House 6 – Building delivered; Pending building permit

## 3. FINANCIAL MATTERS

### 3.1. Discuss and Review Monthly Financials

### 3.2. Monthly Balance Sheet Report

4. STAFF REPORTS

4.1. Review Manager's and Operational Reports

4.1.1. Operator in Responsible Charge Report

4.1.2. Field Supervisor Report

4.1.3. District Manager Report

5. CONSENT AGENDA & ACTION ITEMS

5.1. CONSENT AGENDA – Routine items to be approved and/or ratified by one motion. If separate discussion is requested; the item will be moved to the regular Action Items.

5.1.1. Approve Minutes from previous Regular Board Meeting on October 17<sup>th</sup>, 2024.

5.1.2. Approve/ratify the payment of claims for the period between October 17<sup>th</sup>, 2024, ending November 21<sup>st</sup>, 2024.

*Motion to Approve Consent Agenda made by Director Raetz, Seconded by Director Lisle, unanimously carried*

5.2. ACTION ITEMS

*None*

6. LEGAL MATTERS

*None*

7. SUBDISTRICT A MATTERS

*None*

8. EXECUTIVE SESSION

*None*

9. ADJOURNMENT

*5:31 pm - Motion to Close Regular Meeting by Director Raetz, Seconded by Director Coleman, unanimously carried*

THE NEXT REGULAR DISTRICT MEETING IS SCHEDULED FOR DECEMBER 12<sup>th</sup>, 2024, at 5:00pm

Respectfully submitted,

By David Lisle  
David Lisle  
Secretary

Rebecca E. Bonilla  
Rebecca Bonilla  
President

Melissa Raetz  
Melissa Raetz  
Vice President

Russell W. Lawrence  
Russell Lawrence  
Treasurer

Franklin Coleman  
Franklin Coleman  
Assistant Secretary

