

# PBHMD REGULAR MEETING MINUTES

**DATE:** July 20, 2023

**TIME:** 5:00 p.m.

**PLACE:**

Paint Brush Hills Metropolitan District  
Administration & Maintenance Building  
9985 Towner Avenue  
Falcon, Colorado 80831

## **ATTENDANCE:**

- X Rebecca Bonilla - President
- X Melissa Raetz - Vice President
- X David Lisle - Secretary
- X Russell Lawrence - Treasurer
- X Franklin Coleman - Assistant Secretary
- X Robert Guevara – District Manager
- John Chmill – Legal Counsel

## **1. ADMINISTRATIVE MATTERS**

### **1.1. Pledge of Allegiance**

*Director Bonilla led the Pledge of Allegiance at 5:01pm*

### **1.2. Present Disclosures of Potential Conflicts of Interest.**

*No conflicts were noted*

### **1.3. Approve Agenda.**

*Motion to Approve Agenda with addition of 5.2.2. Review for Approval of R & G Associates bid to finish engineering on Pumphouse #6. Motioned by Director Bonilla, Seconded by Director Raetz, unanimously carried*

### **1.4. Public Comments.**

*None*

## **2. ENGINEERING MATTERS**

### **2.1. Discuss Engineering Projects**

#### **2.1.1. Pump House 6**

#### **2.1.2. Booster Station**

- Pending Testing Emergency Generator
- Final Punchlist items, Minor items

#### **2.1.3. Equipment Storage Facility**

- SDP in Final Stages for Submittal

### 3. FINANCIAL MATTERS

#### 3.1. Discuss and Review Monthly Financials

### 4. STAFF REPORTS

#### 4.1. Review Manager's and Operational Reports

- 4.1.1. Well Status Report
- 4.1.2. Multi-Year Pumping History Report
- 4.1.3. Well Distribution Report
- 4.1.4. Sewage Flow Data Report
- 4.1.5. Monthly Maintenance Report
- 4.1.6. 2023 Budget Priorities
- 4.1.7. Aged Receivables Condensed
- 4.1.8. Past Due Accounts
- 4.1.9. Leaks From Prior Month
- 4.1.10. Monthly Locate Report
- 4.1.11. Monthly Balance Sheet Report

### 5. CONSENT AGENDA & ACTION ITEMS

#### 5.1. CONSENT AGENDA – Routine items to be approved and/or ratified by one motion. If separate discussion is requested; the item will be moved to the regular Action Items.

- 5.1.1. Approve Minutes from previous Regular Board Meeting on May 18th, 2023.
- 5.1.2. Approve/ratify the payment of claims for the period between May 18th, 2023, ending June 15th, 2023.

*Motion to Approve Consent Agenda made by Director Bonilla, Seconded by Director Raetz, unanimously carried*

#### 5.2. ACTION ITEMS

- 5.2.1. Discuss and Approve Support for Falcon High school Booster Club

*Motion to Approve Support for Falcon High School Booster Club every Fall and every Spring if requested by Director Bonilla, Seconded by Director Raetz, unanimously carried*

- 5.2.2. Review and Approve RG & Associates bid to finish Pumphouse #6

*Motion to Approve by Director Bonilla, Seconded by Director Raetz, unanimously carried*

### 6. LEGAL MATTERS

*None*

7. SUBDISTRICT A MATTERS

*None*

8. EXECUTIVE SESSION


*None*

8. ADJOURNMENT

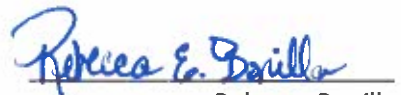
*6:34 pm - Motion to Close Regular Meeting by Director Bonilla, Seconded by Director Raetz, unanimously carried*

THE NEXT REGULAR DISTRICT MEETING IS SCHEDULED FOR AUGUST 17TH, 2023, at 5:00pm

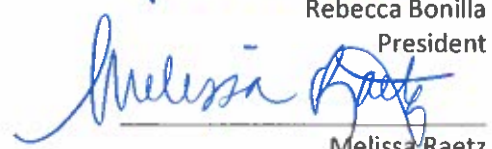
Respectfully submitted,

BY 

David Lisle  
Secretary



Rebecca Bonilla  
President



Melissa Raetz  
Vice President



Russell Lawrence  
Treasurer



Franklin Coleman  
Assistant Secretary

1.  $\frac{1}{2} \cdot \frac{1}{3} = \frac{1}{6}$

2.  $\frac{1}{4} \cdot \frac{1}{5} = \frac{1}{20}$

3.  $\frac{1}{6} \cdot \frac{1}{7} = \frac{1}{42}$

4.  $\frac{1}{8} \cdot \frac{1}{9} = \frac{1}{72}$